



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Scrutiny Commission 31 March 2022

Wards affected: All Wards

Parish and Hinckley Community Initiative Fund Allocation of Grants 2022/23

Report of Director of (Environment and Planning)

1. Purpose of report

1.1 To request the Scrutiny Commission endorses the allocation of the Parish and Community Initiative Fund (PCIF) and Hinckley Community Initiative Fund (HCIF) 2022/23.

2. Recommendation

2.1 That the Scrutiny Commission endorses the funding allocation of £112,007 for 30 schemes as detailed in section 3.3.

2.2 That the Scrutiny Commission supports rejecting 4 applications on the basis that they have not scored 50 or above against the grant criteria.

2.3 That the Scrutiny Commission endorses the carry forward request of £7,757 as detailed in 5.2.

2.4 That the Scrutiny Commission allows 10 previous years schemes to be completed and continue to be funded as detailed in section 3.5

3. Background to the report

3.1 Since 2005 the Parish Community Initiative Fund has distributed over £1,494,000 towards 399 local parishes' or voluntary organisations' schemes.

3.2 In 2021/22 the scheme received 45 applications from across the Borough and a total of £141,664 was awarded to 31 schemes.

3.3 Applications for 2022/23:

The table in Appendix 1 of this report provides an objective scoring summary from the assessments made of all the applications by the following Officers: Ian Pinfold – Green Space Manager, Paul Scragg – Senior Green Space Officer, Graham Chilvers Health and Recreation Manager and Daniel Britton Senior Economic Regeneration Officer.

The assessment panel then determined which applications they felt should be awarded grant funding. This panel consisted of Caroline Roffey Head of Street Scene Services, Ian Pinfold – Green Space Manager, Edwina Grant – Strategic and Community Planning Officer, Paul Scragg – Senior Green Space Officer and Graham Chilvers – Health and Recreation Manager.

The grant will fund a maximum of 50% of the project costs. Each applicant must seek support from their Parish Council and Borough Councillor. Only capital items are funded, the lowest submitted quote has been used to calculate the maximum eligible grant, unless a good reason has been provided for using a higher quote. Each application has been scored individually against the criteria by 2 officers and an average score given. Applications that have scored under 50 have been recommended for rejection as agreed in the funding review report to senior officers and members in 2020.

35 applications have been received requesting a total of £177,856. 1 application have been withdrawn during the assessment period.

Based on the information in Appendix 1 the assessment panel recommends funding the following schemes totalling £112,007. This includes £7,757 for HCIF schemes. (Applications are set out in alphabetical order by parish and parish name is given in brackets).

This year we have included whether we consider to this to be a new facility, an improvement, a repair or replacement.

1. Thornton Football pitch renovation – Bagworth & Thornton Parish Council (Bagworth and Thornton). Improvement.
Outline: The renovation of the football pitch at Thornton recreation ground and installation of a second set of goal posts. £1,923
2. Portacabin repairs – Hinckley Community Football Club (Barwell).
Outline: Roof repairs to the club building which is located at Kirkby Road sports ground in Barwell. £1,250. Repair
3. Replacement play equipment – Barwell Parish Council (Barwell)
Outline: A new climbing frame at Barwell Tip play area to replace an old item of equipment that is in a poor condition. £4,315. Replacement

4. May Meadow entrance project – Barlestone Parish Council (Barlestone).
Outline: The installation of new kissing gates which allow disabled access into May meadow. £2,715. Improvement.
5. Scout hut access ramp and internal refurbishment project – 1st Market Bosworth Scout Group (Market Bosworth)
Outline: The installation of an access ramp to allow wheelchair access and the installation of a new disabled toilet. £11,750. Improvement
6. New equipment – Burbage Gardening Club (Burbage)
Outline: IT equipment to allow the club to make use of modern technology and new tables for use at events. £967 Improvement
7. Toddler play area upgrade – Carlton Parish Council (Carlton)
Outline: Repairs to safety surfacing in play area. £610. Repair
8. Desford Stile replacement – Desford Community Action Group (Desford)
Outline: Replace stiles with kissing gates along footpath route to improve access for all. £1,082. Improvement
9. Bosworth Academy community swimming pool refurbishment – LiFE Multi-Academy Trust (Desford)
Outline: New Spectator seating and a new pool cover. £6,874. Improvement
10. Floodlight upgrade – Sport in Desford (Desford)
Outline: The replacement of old metal Halide floodlights with LED units on 3 tennis courts. £4,044 Improvement (energy saving)
11. New play equipment – Earl Shilton Town Council (Earl Shilton)
Outline: New toddler play unit for Maple Way Park. £8,288. Replacement
12. Footpath resurfacing works – Groby Parish Council (Groby)
Outline: To repair and resurface two existing pathways with Breedon gravel at Greys Drive and Quarry Park. £4,379. Repair
13. New Stage lighting – Little Acorns Production Company (Hinckley Castle)
Outline: The replacement of old par-cans with a new LED lighting system. £649. Improvement (energy saving) *
14. Green and Warm project – Westfield Community Centre (Hinckley Clarendon)
Outline: Refurbishments to the pre-school building including a new entrance door, window improvements and the removal and replacement of cladding and fascia boards. £7,108. Improvement (energy saving) *
15. All weather pitch refurbishment – Newbold Verdon Parish Council (Newbold Verdon)
Outline: The installation of a new artificial grass surface at Alans Way sports ground. £12,000. Improvement
16. Defibrillator in Osbaston – Osbaston Parish Council (Osbaston)

Outline: The installation of a battery powered defibrillator at the shops on Barton Road, Osbaston. £1,188. New

17. Lighting and electrics upgrade – Peckleton Village Hall Committee (Peckleton)
Outline: To upgrade and improve the internal lighting and electrics to reduce energy use and make significant enhancements to the lighting to meet community needs. £8,140. Improvement (energy saving)
18. Mobile Vehicle Activated Signs – Peckleton Parish Council (Peckleton)
Outline: The installation of a mobile vehicle activated sign in Kirkby Mallory. £2,000. New
19. Lighting and heating refurbishment – St Martin’s Church Stapleton District Church Council (Peckleton)
Outline: The replacement of existing lights with new energy efficient LED lights and the installation of 5 new overhead electric heaters and 1 wall mounted heater. £1,860. Improvement (energy saving)
20. New Planter – Ratby Parish Council (Ratby)
Outline: The installation of a new planter to celebrate the forthcoming platinum jubilee. £381. New
21. Wildflower soil bund – Ratby Parish Council (Ratby)
Outline: To replace the existing knee rail fence and plant a wildflower soil bund to improve and protect a community open space. £1,140. New
22. Acoustic improvements – Sibson Village Hall (Sheepy)
Outline: The installation of acoustic panels to reduce sound reverberation and improve user experience. £1,830. Improvements
23. New drainage works – Stoke Golding Parish Council (Stoke Golding)
Outline: The installation of new drainage at Wykin Lane Cemetery, to improve surface water drainage to the site. £3,013. Improvement
24. External paint work improvements – The Baxter Hall Charity (Stoke Golding)
Outline: The painting of all the exterior windows and lower hall doors to help preserve them and improve their appearance. £1,195. Repair
25. New internal porch – St Margaret’s Church (Stoke Golding)
Outline: The installation of an oak framed double glazed interior porch. £5,358. Improvement
26. Emergency disabled access – Without Walls Christian Fellowship (Stanton under Bardon)
Outline: Create an emergency exit/disabled access at the rear of the building. £2,840. Improvement
27. Shenton lighting – Sutton Cheney Parish Council (Sutton Cheney)
Outline: The conversion of 4 heritage lights in Shenton to more energy efficient LED lanterns. £558. Improvement (energy saving)

28. Save a life – Sutton Cheney Parish Council (Sutton Cheney)
Outline: The installation of a battery powered defibrillator at Sutton Cheney Wharf. £1,225. New

29. Highway Planters for Sutton Cheney – Sutton Cheney Parish Council (Sutton Cheney)
Outline: To renovate existing stone planters in Sutton Cheney Village and relocate them to the village entrance on Main Street. £1,325. Replace

30. St Edith's Church repairs – DCC of Orton on the Hill (Twycross)
Outline: Essential stonework, plaster, window and ceiling repairs to the church. £12,000. Repair

**Hinckley CIF schemes funded from Special Expenses total £7,757*

3.4 It is recommended that 4 applications are rejected because they haven't scored 50 or above against the grant criteria.

3.5 Previous Years` Applications

There are 10 application totalling £35,704, which were approved in 2021 where the projects have been delayed. This includes £12,000 for HCIF schemes. These projects will be completed in 2022/23. The projects are:

1. Play area improvements – Bagworth and Thornton Parish Council (Bagworth and Thornton)
Outline: resurfacing of the village play area. £3,939
2. Open space signage – Burbage Parish Council (Burbage)
Outline: The renewal of open space signage within Burbage Parish. £3,090
3. Cricket Nets – Earl Shilton Cricket Club. (Earl Shilton)
Outline: The installation of cricket nets at Earl Shilton Cricket Club. £10,150
4. Wesley House improvements – Trinity Community Church (Hinckley)
Outline: The installation of new single glazed windows at Wesley House. £4,200**
5. Safety lighting project – Westfield Community Centre (Hinckley)
Outline: The installation of outside lighting to improve safety and allow use of outside space. £7,800**
6. Public notice boards– Osbaston Parish Council (Osbaston)
Outline: The installation of 2 x replacement public notice boards. £1,613
7. Gateway signs – Osbaston Parish Council (Osbaston)
Outline: The installation of 3 x new village Gateway signs. £1,304
8. New community signage – Sheepy Parish Council (Sheepy)

Outline: The installation of a new interpretation/tourism sign. £3,608

A further 2 further projects totalling £12,430 - Streetlight improvement schemes at Sutton Cheney and Peckleton have been completed, however the applicants have agreed to pay the contractor over a 5 year period. It has therefore been agreed that these grants will also be paid over a 5 year period on receipt of an invoice from the contractor. Outstanding amounts for these 2 applications are Sutton Cheney £4,018 and Peckleton £8,412.

***Hinckley CIF schemes funded from Special Expenses total £12,000*

4. Exemptions in accordance with the Access to Information procedure rules

4.1 This report will be taken in open session.

5. Financial implications [IB]

5.1 The PCIF budget for 2022/23 is £150,000. If this report is approved the total spend for PCIF schemes will be £104,250. For 2022/23 this leaves an estimated underspend of £45,750. For 2021/22 the estimated cost of delayed PCIF schemes is £36,134. This can be met from the underspend of £45,750 so there will be no requirement for the budget to be carried forward at year end.

5.2 The HCIF budget for 2022/23 is £12,000. If this report is approved the total spend will be £7,557. For 2022/23 this leaves an estimated underspend of £4,243. For 2021/22 the estimated cost of delayed PCIF schemes is £12,000. Therefore a carry forward of £7,757 will be required.

5.3 Carry forward requests will be approved as part of the year end outturn report that is presented to Council.

6. Legal implications MR

6.1 None

7. Corporate Plan implications

7.1 The Parish & Community Initiative fund supports parishes and community groups to achieve the following aims and objectives of the Corporate Performance Plan:

- Creating a vibrant place to work and live
- Empowering Communities
- Providing value for money and pro-active services

8. Consultation

- 8.1 Scrutiny Commission is consulted as part of the decision to agree grant applications.
- 8.2 A review of the scheme was carried out in 2020 and a number of amendments were agreed.

9. Risk implications

- 9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
The projects rely on third party delivery and there is therefore a risk that some of the projects may not be delivered	Only projects that are likely to be completed in the following 12 months are recommended for funding	Paul Scragg
Certain projects have conditions attached.	Applicants are required to meet condition, before final grant is awarded.	Paul Scragg
Misuse of funds	Funding for projects is only released once scheme is completed and evidence of completion and payment of the works is received.	Paul Scragg

10. Knowing your community – equality and rural implications

- 10.1 All grants are awarded to the rural areas, and parish council support is sought for each application.
- 10.2 Equalities issues are considered as part of the assessment process.

11. Climate implications

- 11.1 The recommendations for proposed changes to the scheme include an increase in scoring for environmental projects which have a positive effect on the climate.
- 11.2 The sustainability of each projects is consider during the assessment process and is scored accordingly.

12. Corporate implications

- 12.1 By submitting this report, the report author has taken the following into account:
- Community safety implications
 - Environmental implications
 - ICT implications
 - Asset management implications
 - Procurement implications
 - Human resources implications
 - Planning implications
 - Data protection implications
 - Voluntary sector

Background papers: Appendix 1 attached

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Executive member: Cllr M Cartwright – Executive Member for Rural Affairs

Appendix 1

Name of Scheme	Parish	Max Eligible Grant	Total Scheme Cost	Amount of Grant Applied for	Assessed by	Average Score	Amount recommended for award and Assessor Recommendation
Thornton Football Pitch Renovation	Bagworth & Thornton	1923	3846	1923	GC/PS	50.5	£1,923 Condition that it is maintained and used
Portacabin Repairs	Barwell	1250	2500	1250	GC/IP	52	£1,250 Hinckley FC but located in Barwell
Winter Warmer Pack	Barwell	2950.5	5901	5901	PS/IP	44	Reject. Suggest VCS fund.
Replacement Climbing Equipment for Barwell Park	Barwell	4315	8631	8621	PS/IP	57	£4,315
May Meadow Entrance Project	Barlestone	4000	8000	8000	IP/PS	53.5	£2,715 replacing stiles with kissing gates
Contract Bridge Playing Card Dealing Machine	Market Bosworth	1811	3622	1811	PS/IP	46.5	Reject.
Scout Hut Ramp and Internal Refurbishment Project	Market Bosworth	12000	24000	24000	PS/IP	54.5	£11,750 Subject to building regulations.
Storage & All Weather Spectators Stand - Burbage RFC	Burbage	3459	6918	3150			Withdrawn
Burbage Gardening Club Activities	Burbage	967	1935	967	GC/PS	55.5	£967 modernisation of tech.

Toddlers Play Area Upgrade	Carlton	610	1220	610	IP/PS	53.5	£610
Desford Stiles Replacement	Desford	1606	3213	1575	GC/IP	60.5	£1,082 Pro rata of total parish allocation of £12k
Bosworth Academy Community Swimming Pool Refurbishment Project	Desford	10199	20398	12000	GC/PS	57.5	£6,874 Pro rata of total parish allocation of £12k
Replacement Of Old Metal Halide Floodlights With LED Units on 3 Tennis Courts	Desford	10200	20400	6000	GC/IP	55.5	£4,044 neds confirmation of LCC funding. Amount pro rata of total parish allocation of £12k
New Play Equipment for Maple Way Park	Earl Shilton	8296	16592.	8296	IP/PS	53.5	£8,288
Security Boundary Fence	Earl Shilton	7794	15588	7794	GC/PS	45	reject
Footpath Re-surfacing with Breedon Gravel	Groby	4379.5	8759	4379.5	IP/PS	53	£4,379
Replacement of Old Par-cans for Stage Lighting St Mary's Community Church Hall	Hinckley Castle Ward	650	1300	650	PS/IP	52	£649
Westfield Community Centre Green and Warm Project	Hinckley Clarendon Ward	7107.6	14215.2	7125.6	PS/IP	51	£7,108
All Weather Pitch Refurbishment	Newbold Verdon	15741	31482	12000	GC/IP	53	£12,000
Defibrillator in Osbaston	Osbaston	1188	2375	1188	IP/PS	50	£1,188
Replacement Commemorative Bench	Osbaston	532	1064	532	IP/PS	44	reject

Lighting Upgrade & Creative Arts Improvements	Peckleton	8140	16280	8140	DB/PS	59.5	£8,140
Mobile Vehicle Activated Sign for Kirkby Mallory	Peckleton	2375	4751	2000	DB/PS	51.5	£2,000
Lighting & Central Heating Refurbishment Project	Peckleton	3536	7072	7072.8	DB/PS	56.5	£1,860 based on lowest quote
HM The Queen Platinum Jubilee	Ratby	492	984	858	IP/PS	50	£381 based on lowest quote
Wildflower Soil Bund	Ratby	1140	2280	2280	IP/PS	59	£1,140
Acoustic Improvement	Sheepy	2612	5224	2612	IP/PS	62.5	£1,830 based on lowest quote
Crucial Drainage Works to Wykin Lane Cemetary	Stoke Golding	3013	21417	10708	DB/PS	50	£3,013 based on lowest quote for cemetery works only
The Baxter Hall New Heating System and Essential Exterior Maintenance	Stoke Golding	3170	6340	3015	DB/PS	57	£1,195 - 50% of External painting work only funded. Already part funded by HBBC make a difference grant - £2,634 for new heating system.
Installation of Interior Porch	Stoke Golding	5358.5	10717	5358.5	DB/PS	50	£5,358 Faculty agreement still required.
Emergency Exit/Disabled Access	Stanton- under - Bardon	2762	5525	2918	DB/PS	50	£2,840 based on 50% quote and 50% of build reg fees.

Shenton Streetlights	Suton Cheney	558	1116	558	PS/IP	59	£558 LCC only quote but street lighting
Save A Life - Sutton Cheney Wharf	Sutton Cheney	1235	2470	1235	PS/IP	55	£1,225
Highway Planters for Sutton Cheney	Sutton Cheney	1325	2650	1325	PS/IP	56	£1,325
St Ediths Church - Building Repair	Twycross	12000	83490	12000	DB/PS	56	£12,000. Relies on other successful grant applications.